



ក្រុមហ៊ុន អេចអិលប៊ី អឌីត & ផ្គត់ផ្គង់ ឯ.ក
HLB AUDIT & PARTNERS CO., LTD.

HLB Audit & Partners Co., Ltd. (“HLB Cambodia”) was founded in 2015 and has been a global member of HLB international since January 2024. For the local licenses, we are a licensed firm recognized by (MOC), (GDT), (ACAR), and an active member of (KICPAA). In addition, we are an independent member of HLB International (UK), a global network of Advisory and Accounting firms. HLB International has maintained its #8 Global Ranking through the strength of 51,948 professionals across 155 countries. We combine local expertise with global capabilities to serve your needs.

We are seeking to recruit highly qualified careers to join with our working for the following positions.

1-Audit Manager – 1 post

Key Responsibilities:

- Ensure that audit documentation reflects an appropriate understanding of the business and the audit strategy.
- Provide input to the audit team’s evidence gathering, participate in judgmental areas, and review the audit evidence obtained to ensure it is sufficient.
- Set objectives with the audit team, provide support and coaching to senior staff, and give feedback on their performance.
- Supervise the execution of audits and monitor the performance of audit teams.
- Develop audit working paper files for each population unit with the assistance of the audit team.
- Evaluate the audit evidence collected, and the working papers prepared during the audit, and form an opinion based on the work performed.
- Develop reporting files for each population unit with the assistance of the audit team.
- Prepare additional guidelines based on completed audits.
- Ensure that the audit process appropriately considers audit risk issues and accounting technical matters.
- Lead and manage fieldwork at client sites to ensure the smooth delivery of the audit process.
- Review working papers prepared by the senior audit team or the partner.
- Identify areas for improvement in the client’s business processes, provide recommendations, and prepare and deliver the Management Letter to the client.
- Perform other tasks as assigned by partner.

Qualifications:

- Bachelor's degree in accounting or finance, CAT or pursuing ACCA is preferable. or CPA designation preferred.
- Thorough knowledge of IFRS, GAAP, CIFRS for SMEs.
- Expertise in methodology to perform an assurance engagement in compliance with International Standards of Auditing (ISA).

- Knowledge of Cambodia taxation law.
- At least 2-4 years' experience at audit manager level.
- Strong organizational, time management, leadership and analytical and problem-solving skills.
- Pleasant personality with a good working attitude, creative and innovative.
- Analytical thinking, managing people, reliable, flexible, fast learning, and hardworking.
- Ability to create and maintain business networks/relationships.
- Ability to work well under pressure and meet deadline.
- Ability to work independently and in a team environment.
- Good command of spoken and written English languages.

2-Tax and Accounting Interns

Responsibilities

- Improving efficiency and developing your accounting profession
- Performing daily activities in data entry of various clients' projects with senior professional colleagues
- Preparing timetable for data collection from clients
- Other task assigned by management

Requirements

- 4th or Fresh graduate year students majoring in accounting, finance, tax, or other professional certification
- Passionate to tax field
- Pleasant personality with a good working attitude
- Analytical thinking, fast learning and hardworking
- Good command of spoken and written English languages

HLB provides competitive salary (based on experience and performance) and benefits as follows:

- Working Hour 8.00AM – 12.00PM | 1.00PM – 5.00PM
- Working Day: Monday – Friday
- NSSF Insurance
- Annual bonus allowance
- Annual Leave
- Training & development opportunities
- Public holidays follow by Labor Law

HOW TO APPLY:

Interested Cambodia candidates only, please apply with your CV: chanthorng.kit@hlb-cambodia.com and cc: info@hlb-cambodia.com / website: www.hlbauditpartners.com.kh

Address: Lay Ann Building, #123, St 192, Sangkat Tuek Lak III, Khan Tuol Kork, Phnom Penh.

Hotline: 077 92 42 80, Deadline: 07 November 2025. Only short-listed candidates will be notified.